**WORKPLACE AUDIT / INSPECTION REPORT**

**Renovation Area**

**Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Audited by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Audit Item/ Practice**

**Check if item / Practice not in compliance**

**General**

Are all exposures from dust, fumes, etc. controlled? .94 99

Is local ventilation good? .94 9

Is the compressed air for cleaning under 30PSI? .242(b) 9

Is personal protective equipment provided and used? .132 9

Is the correct type of respirator being worn by personnel? .132(e)

Are all chemicals used in spray painting operations correctly labeled? .1200(f)

If carbon monoxide is present, due to fork lifts, heaters, or idling vehicles, are signs posted warning of its presence? .1200(f)

Are all chemical containers marked with contents' name and hazards? .1200(f)

Are temporary barricades in place to restrict traffic around the renovation area? 1910.144

Are MSDSs for all chemicals brought on site available in the work area? 1910.1200(g)

Are "NO SMOKING" signs posted in spray areas, paint rooms, paint booths, and paint storage areas? .107(g)(7)

**Housekeeping (Areas Adjacent to Renovation)**

Are aisles marked? .22

Width of aisles maintained? .22

Are aisles in good condition? .22

Are work areas clean? .22 9 Is housekeeping maintained? .22

Are mats, grating, etc. used where drainage is needed? .22(a)(2)

Are floor openings and floor holes protected? .23

**Work Environment**

Are all work areas properly illuminated?

Are noise levels within acceptable limits? .95

Are exhaust stacks and air intakes so located that contaminated air will not be circulated within the building? .94

**Confined Space**

Have all confined spaces been identified? Defined as: (1) large enough and so configured that an employee can bodily enter and perform assigned work; (2) having limited or restricted means of entry or exit (for example, tanks, vessels, silos, storage bins, hoppers, vaults, and pits);and (3) not designated for continuous employee occupancy. .146(b)

Are danger signs posted (or other equally effective means of communication) to inform employees about the existence, location, and dangers of confined spaces? .146(c)(2)

Is the written confined space entry program available to employees? .146(c)(4)

Is the confined space sufficiently isolated? Have pedestrian, vehicle, or other necessary barriers been provided to protect entrants from external hazards? .146(d)(3)(ii)

**Ladders**

Are there any fixed ladders being used that require cages or walls? .27(d)

Are ladders used without safety feet? .25

Are ladders free from sharp edges and splinters? .25(b)

Are step ladders in use under 20' in length? .25(b)(2)

Is scaffolding capable of carrying intended load safely? .28

**Material Handling**

is there safe clearance for equipment through aisles and doorways? .176

Are aisleways designated, permanently marked, and kept clear to allow unhindered passage? .176

Are motorized vehicles and mechanized equipment inspected daily or prior use? .178

Are vehicles shut off and brakes set prior to loading or unloading? .178

Are containers stored, stacked, blocked, and limited in height so they are stable and secure? .176

Are dock boards (bridge plates) used when loading or unloading operations are taking place between vehicles and docks? .178

Are trucks and trailers secured from movement during loading and unloading operations? .178

**Asbestos**

Are signs posted for all areas where airborne concentrations of asbestos exceed Subpart Z exposure limits? 1910.1001

Are warning labels affixed to all raw materials, mixtures, scrap waste, debris, and other products containing asbestos, or to their containers? 1910.1200

Are suitable facilities for quick drenching or flushing of the eyes and body provided in the work area for emergency use? .151

**Lead**

Is a container provided for the disposal of clothing or equipment exposed to lead dust? 1926.62

Is the container properly labeled? .62

Are warning signs posted where exposure to lead exceeds the permissible exposure limit? .62

Personal Protective Equipment

Are protective goggles or face shields provided and worn where there is any danger of flying particles or corrosive materials? .133

Are approved safety goggles required to be worn at all times in areas where there is a risk of eye injuries such as punctures, abrasions, contusions, or burns? .133

Are protective gloves, aprons, shields, or other means provided against cuts, corrosive liquids, and chemicals? .132

Are employees who need corrective lenses (glasses or contacts) in working environments having harmful exposures required to wear only approved safety glasses, protective goggles, or use other medically approved precautionary procedures? .133(a)(3)

Are hard hats provided and worn where danger of falling objects exists? .135

Are hard hats inspected periodically for damage to the shell and suspension system? .135

Is appropriate foot projection required where there is the risk of foot injuries? .136

**Contractors**

Have all on-site contractors provided MSDSs for hazardous substances that are brought into your facility? .1200(g)

Are your MSDSs available to contractor personnel working on site? .1200(g)

Has emergency response information been provided to contractor personnel in the event of a fire, tornado, or chemical spill? .119(h

Repairs/corrections must be completed by (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Routed to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Repairs/corrections from above have been done.

Supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_